

Agenda for National Park Authority Business Session

8th December 2014 at 11:00

John Muir Suite, Carrochan, Carrochan Road, Balloch, G83 8EG



1.	Business Session Opens	11:00
2.	CEO Transition	11:05
3.	Your Park Update	11:20
4.	Current Operating Environment	11:55
5.	EUROPARC Update	12:55
6.	AOB	13:05
7.	Close	13:15

Convener Briefing Note for Business Session

8th December 2014 at 11am
John Muir Suite, Carrochan



1. **Business Session Opens** **11:00-11:05**

As the first item on the agenda is the CEO transition, we have assumed that you will want to meet with Board members only. No officers will therefore be present for this. If, however, you would like Sandra to attend this session for any advice / minute taking please let us know and she would be happy to attend this.

2. **CEO Transition** **11:05-11:20**

Linda to introduce this item and to provide an update to Board members.

A phone has been set up in the room. At the end of this item please call Sharon extension 2017 or Sandra on 2124 to confirm when you are ready for officers to attend.

3. **Your Park Update** **11:20-11:55**

The consultation of "Your Park" is one of the most significant projects that we, as a NPA Board, will be part of this year, so it has been agreed that the project team will update us on this today.

Firstly, I would like us to note any declarations of interest.

I will ask Sandra Dalziel; Governance & Legal Manager to introduce this.

[NOTE: Sandra has prepared a script on her role and how she will handle a situation if a declaration turns out to be a conflict during the course of discussions. This will be explained at the meeting.]

I will now ask for any Declarations of Interest. I will start with my own...

"I declare a potential interest. I own a residential house [and an area of adjoining land] which is within the boundary of the proposed Wider Trossachs management zone".

Are there any other declarations of interest?

[NOTE: you should expect declarations from Owen, Fergus, David McCowan and Martin Earl. They have been provided with suggested wording]

I would now like to invite Gordon Watson to give a short presentation on how the Your Park project is progressing.

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4. Current Operating Environment 11:55-12:55

I will hand you over to Fiona, to give you a short presentation to update you on our current operating environment.

To assist Board members, a helpful handout has been prepared which includes biographies for our new Minister.

Do Board members have any questions?

5. EUROPARC Update 12:55-13:05

The EUROPARC conference took place at the end of 28th September – 1st October in Killarney. This is an annual conference run by the EUROPARC federation which has approximately 365 members in 36 countries.

Fergus and Willie have prepared a short presentation on this conference and they are going to provide us with a short presentation on this experience.

Next year the conference will take place in Bayern, Germany. I would be interested to know whether Board members have any thoughts on whether this is a worthwhile event to support?

6. AOB 13:05-13:15

- Gateway Item – this will be discussed in the confidential session this afternoon. You should all have had an opportunity to sign up for a tour of the Centre.

As a result of a request by Board members, a very helpful map of the footprint of the Gateway Orientation Centre and Surrounding Area has been prepared. A copy of this map will be handed out for you at the start of the Formal meeting.

- Board photograph – we would now like to get a photograph of our current Board members. At this point in the meeting, Trudy from our Marketing Team will join us to take the Board photograph.

7. Meeting Close 13:15

I would like to thank Board members and officers for their contributions.

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Advise that the formal Board Meeting will commence at 2pm.

A sandwich lunch and tea/coffee will now be available in the foyer area outside this room. The microphones and nameplates will be put out during the lunch break, so you may need to move seats for the formal session.